

SUPORNA TALUKDER

Sr. Sales Executive

I'm Suporna! I genuinely enjoy talking to people, I love discussing various topics, engaging with others, especially when they are from diverse countries and cultures. I may not fully understand everything happening in the world, but since joining sales, I've learned a lot. I am a good listener and learner. I have a strong voice to raise concern against anything that matters. My core principle is the 3X butterfly theme. I believe in giving my best, growing constantly, and multiplying positivity in everything I do. Last but not least, I'm an artist, and my art is more subtle than I am.

CONTACT

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Block C, Road #4, Banasree, Dhaka 1212

EXPERIENCES

Sr. Sales Executive

SparkTech Agency • Jul 2025 - Present

As a Sr. Sales Executive, I lead client engagement and manage projects from start to finish. I communicate with international clients through platforms like **Fiverr** and **Upwork**, working with businesses from the **United States, Canada, Germany, Mexico**, and beyond. I gather requirements, oversee project delivery, and continually seek ways to improve and innovate in the digital space.

Responsibilities:

- Identify and engage potential clients on the world's biggest marketplaces **Fiverr** and **Upwork**.
- Craft tailored proposals that effectively highlight the agency's strengths and address the specific needs of each client.
- Submit proposals promptly and manage communication threads to maximize response rates and client engagement.
- Negotiation and Contract Finalization.
- Maintain regular communication with clients throughout the project lifecycle, providing updates and addressing inquiries.
- Gather client feedback to assess satisfaction and identify areas for improvement.

Sales Executive

SparkTech Agency • Oct 2024 - Jun 2025

After completing my training period, I officially stepped into the role of Sales Executive. I was responsible for client communication, understanding their pain points, and providing digital solutions such as mobile apps (Android & iOS), websites, or software applications.

Trainee Sales Executive

SparkTech Agency • Jul 2024 - Sept 2024

As a Trainee Sales Executive, I underwent a structured training period to learn sales strategies, customer engagement, and product knowledge, preparing myself to contribute effectively to the sales team.

Marketing Executive

Tarif Overseas Limited • Jan 2023 - Jun 2023

Developed and implemented digital marketing plans to incorporate SEO, social media platforms and video campaigns. Helped grow business by assisting with marketing and customer engagement strategies.



AREAS OF EXPERTISE

Client Communication (Global)

Public Speaking MS Office

Mobile App Development Art

Website Development Presentation

Digital Tools AI Technologies

Project Management Singing

EDUCATION

Bachelor of Science (BSC)

Technology: CSE **Status:** Running
The Institution of Engineers (IEB)

Diploma in Engineering

Technology: CSE
Result: CGPA **3.85** out of **4.00**
Narsingdi Polytechnic Institute

Secondary School Certificate (SSC)

Group: Science **Batch:** 2018
Result: GPA **5.00** out of **5.00**
Hossainpur Model Pilot High School and College

CORPORATE AWARDS

SparkTech Agency

Employee of the Quarter
Quarter 1, Sept 2025

Employee of the Quarter
Quarter 3, January 2024

PERSONAL DETAILS

Father's Name : Horipodo Talukder

Mother's Name : Sobita R. Talukder

Permanent Address : Kishoreganj

Date of Birth : Dec 14, 2001

Nationality : Bangladeshi

Marital Status : Unmarried

Blood Group : B+(ve)